

RECRUITMENT FORM FOR SCHOOLS

PLEASE ENSURE TEXT/BODY COPY IS FILLED IN BELOW AS DIRECTED. ALL FIELDS ARE MANDATORY

The named approver will be sent a proof of the advert with a deadline you will need to adhere to this as it may result in your advert not appearing that week.

Email address of Approver:	adminstaff@parkhill.coventry.sch.uk
Please state where you would like to advertise, *please delete as applicable	WM JOBS

Advert Text

(This will appear in your advert) – please use the headings in the boxes on the left but put your information in the boxes on the right.

School Name:	PARK HILL PRIMARY SCHOOL
Full Address:	LOWER EASTERN GREEN LANE COVENTRY CV5 7LR
Telephone Number:	024 76466669
Email Address: (for application forms)	adminstaff@parkhill.coventry.sch.uk
Job Title:	LUNCHTIME SUPERVISORY ASSISTANTS
Is the post temporary and length of Contract	Permanent
Hours:	7.08 hours per week
Please insert if TTO	TTO
Salary range:	LIVING WAGE
Advert text:	<p>Governors are looking to appoint Lunchtime Supervisory Assistants who have a real passion for working with children.</p> <p>Duties will include:</p> <ul style="list-style-type: none"> • Supporting children with personal hygiene in preparing for lunch time. • Assisting children in the dining room, clearing tables and disposing of waste food and drink. • Supervising play time both indoors and outdoors. • Managing and promoting positive behaviour of children. <p>For further information, please visit www.parkhillprimaryschool.co.uk where application forms can be downloaded – alternatively, please email: adminstaff@parkhill.coventry.sch.uk to request an information pack.</p> <p>This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS).</p> <p>This School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</p>

Closing date:	Friday 12th October 2018 12.00 noon
Interview date:	Week commencing Monday 15th October 2018
Do you require the following sentence: NO	
Application option - Please delete as applicable*	Application forms and further details are available on our website www.parkhillprimaryschool.co.uk