



PARK HILL PRIMARY SCHOOL

LOWER EASTERN GREEN LANE, COVENTRY - CV5 7LR

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School website: www.parkhillprimaryschool.co.uk

Headteacher: Mr P Griffin

Dear Parents,

Earlier in the term, I wrote to you to provide an update regarding staffing at Park Hill School. You may recall me highlighting to you that Mrs Dodd is expecting to have an operation during the summer term and will be absent for the remainder of the academic year. I am now in a position to share with you the plan for her replacement over this period.

Next week, Mrs Mann will return from her maternity leave and has agreed to take responsibility for Mrs Dodd's class – 5D. I am expecting Mrs Dodd to remain in post until week beginning 8 May. Between now and then, Mrs Dodd and Mrs Mann will work together in order to ensure a smooth transition of all class teacher responsibilities to Mrs Mann.

I am delighted with this arrangement and feel that it continues to ensure a good quality of provision for the children as many will be already familiar with Mrs Mann.

Kind regards,



Mr Griffin

Headteacher

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