



# PARK HILL PRIMARY SCHOOL

LOWER EASTERN GREEN LANE, COVENTRY - CV5 7LR  
 TEL: 024 7646 6669 - EMAIL: [adminstaff@parkhill.coventry.sch.uk](mailto:adminstaff@parkhill.coventry.sch.uk)  
 School website: [www.parkhillprimaryschool.co.uk](http://www.parkhillprimaryschool.co.uk)  
 Headteacher: Mr P Griffin

Dear Parent(s)/ Guardian(s),

I am writing to inform you that the online booking system for extra-curricular activities will open again for the Summer Term 2019 on 15.4.19. When you log on to the website ([www.clubsforschools.org](http://www.clubsforschools.org)) you will see the term dates for each activity. By signing your child(ren) up to a club within school, you agree to the school agreement which can be found overleaf. Please note: Some clubs are for half a term only.

**Please read the information carefully regarding dates of the sessions.**

Extra-Curricular clubs will all begin wb 29.4.19 through to wb 8.7.19.

Half term is the wb 27.5.19 & Bank Holiday Monday on 6<sup>th</sup> May.

Total number of weeks = 10.

The activities that must be paid for are:

<b>Monday</b>	KS2 Dance <i>Hannah Sharpe</i>	8:00 - 8:50	£35.00	Account: 43143260 Sort: 30-97-17
<b>Tuesday</b>	KS2 Gym <i>Flyte Gym</i>	8:00 - 8:50	£45.50	Account: 36734962 Sort: 30-92-33
	KS1 Dance <i>Hannah Sharpe</i>	8:00 - 8:50	£35.00	Account: 43143260 Sort: 30-97-17
	Yr1 - Yr6 Forest School <i>Elite Sport</i>	3:30 - 4:30	£15.00	Online payment to school via SIMS Pay
<b>Wednesday</b>	KS1 Gym <i>Flyte Gym</i>	8:00 - 8:50	£45.50	Account: 36734962 Sort: 30-92-33
	*Summer 1 Only* KS2 Soft Archery <i>Elite Sport</i>	3:30 - 4:30	£6.00	Online payment to school via SIMS Pay
	*Summer 2 Only* KS2 Summer Sports <i>Elite Sport</i>	3.30 - 4:30	£8.00	Online payment to school via SIMS Pay
<b>Thursday</b>	KS1 Taekwondo <i>A.P.T.I.</i>	8:00 - 8:50	£15.00 p/m or £45.00 for course	Account: 18948660 Sort: 77-07-05
	KS2 Taekwondo <i>A.P.T.I.</i>	3:30 - 4:30	£15.00 p/m or £45.00 for course	Account: 18948660 Sort: 77-07-05
	Y3/4 Football <i>SBitC</i>	3:30 - 4:30	£25.00	Online payment to school via SIMS Pay
<b>Friday</b>	Y1/2 Football <i>SBitC</i>	3:30 - 4:30	£25.00	Online payment to school via SIMS Pay

All payments must be paid by **Friday 3<sup>rd</sup> May** to confirm your child's place. If payment isn't received, the space will be made available again. Cashless payments can now be made on SIMS Pay which can be accessed via <https://www.sims-pay.co.uk>

**Please find expectations of children and parents/guardians when booking onto an extra-curricular club overleaf.**

## Expectations Summer 2019

It is essential that we maintain high standards with regards to safeguarding in school and that all children are safe when in our care, therefore we have produced a system for notifying school in such an event.

Please can you read the conditions listed below before signing your child up to a club. By signing your child up to a club, you are agreeing to following the guidelines explained below.

- 1) Park Hill Primary School will expect all children signed up to a club to attend, unless we have verbal or written communication from a parent or carer, or if they are ill. If we do not receive notification, your child will be sent to the respective club.
- 2) Parents or carers must inform the school office if their child is not attending a club they are expected to go to either on or before the day.
- 3) Parents or carers must not enter the school building to remove their child from a club.
- 4) Children must be collected promptly at the end of a session and if a child is being collected by another parent or carer at the end of a club, the school must be notified accordingly. If a child is collected later than 15 minutes after the session has ended and the school hasn't been notified, your child will be taken to Buddies and you will be invoiced for their services.
- 5) All children will follow school rules whilst in their club and respond to instructions by an adult. External providers have been informed of the school behaviour policy and if your child receives a red card within a session, they automatically miss the next session. (This will be the case even if it is a paid club.) Any additional issues will be dealt with separately in line with the school behaviour policy and necessary sanctions will be enforced.
- 6) If a child does not attend a free club on two occasions and the school is not notified, the child may be removed so another child can attend.

These expectations are to reinforce the importance of safeguarding within school as it is our duty to ensure your child(ren)'s safety at all times.

Thank you for your continued support.

Yours sincerely,

Mr Hammond  
Class Teacher & PE Lead