



# PARK HILL PRIMARY SCHOOL

LOWER EASTERN GREEN LANE - COVENTRY - CV5 7LR

TEL: 024 7646 6669 - FAX: 024 7642 2425 EMAIL: [adminstaff@parkhill.coventry.sch.uk](mailto:adminstaff@parkhill.coventry.sch.uk)

Headteacher: Mr P. Griffin

## KS1 information for academic year 2019/20

Firstly, I would like to say how lovely it was to see all the children enjoy their transition day with their new teachers on Wednesday.

In addition to this, I would like to add what a fantastic year the children and staff have had this year; I know I can speak on behalf of all the staff in saying we are proud of every child's achievements this year.

### The Staff

We are very lucky to have a large and experienced team across Reception and KS1 and work closely together, meaning your child will get to know all the staff over the course of the year.

The Year One teachers are: Miss Broome (1B) – a full time teacher supported by Miss Allsopp and Mrs Mann (1M) – a full time teacher supported by Mrs O'Neill.

The Year Two teachers are: Miss Pollard (2P) – a full time teacher supported by Mrs Ison and Miss Norcliffe/Mrs Parashar (2NP) – a partnership\* supported by Mrs McKinnell.

\*Mrs Parashar will be teaching children in 2NP on a Wednesday morning and all-day Thursday (Mrs Parashar will also be supporting children across KS1 on a Wednesday afternoon). The remainder of the week will be taught by Miss Norcliffe.

### Communication

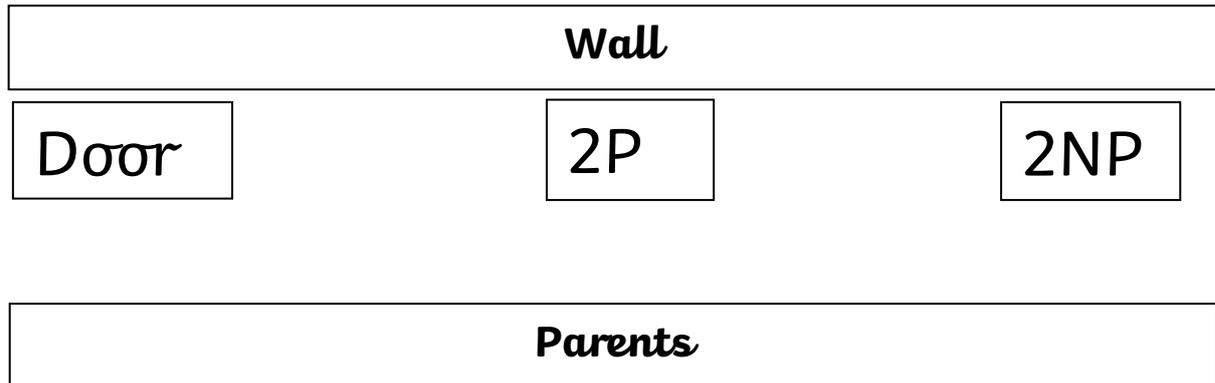
We like to offer an 'open door' policy when it comes to any questions you may have; we are always happy to help. In the morning on the KS1 door children are to enter school on their own. The door is always opened by our support staff who are ready to take messages and help support the children into school. At 8:45am when the doors open all teachers are in their classrooms ready to welcome the children and begin teaching. We ask that if you would like to speak with your child's class teacher you speak with one of our support staff and we will always be happy to arrange a suitable time to meet. At the end of the school day teachers are on the playground. I am in school every day of the week; on the days I am not in class I am still working closely with children across Reception, Year 1 and Year 2 and

therefore welcome you to contact me if there is ever anything I can support with.

### KS1 Doors

For those of you new to KS1, the doors the children enter through are on the upper playground at the back and they will open at 8:45am. **All Year One and Year Two children will enter school through these doors.** The doors must close at 8:55am so if you arrive after this time you will need to drop your child at the main school office.

At the end of the school day all **Year Two** children will be taken onto the playground



Children will stand with their class teacher in the above spaces and we ask that you please stand behind the line created by the drain. We do ask for your patience as we dismiss children, especially in the first weeks as we are getting to know parents and hope that you understand we follow this system in order to safeguard all our children.

**Year One** will be dismissed out of the classroom doors that lead onto their outdoor area. The gate leading into the Reception classrooms will be open at approx. 3:20pm and you will be able to enter the Year One outdoor area. Children will be kept in the classroom and dismissed individually.

### Water Bottles

In KS1 we ask that all children come to school every day with a water bottle clearly labelled with their name. We encourage children to fill these up at the start of every day with fresh water and the children have regular times throughout the day where they are encouraged to have a drink. We ask that children do not bring squash in their bottles. The children continue to receive free fruit at break time.

### Book Bags

Children in KS1 keep their coats on their pegs but keep their book bags in the classroom. We ask that you consider the size of the bag your child comes to school with and please ensure it is named (the Park Hill School book bags can be purchased at the office).

We hope you are all as excited as we are about next year and for those of you I don't see over the next two weeks, I would like to wish you a lovely summer break.

As always please do not hesitate to contact me if you have any questions ahead of September.

Kind Regards

Miss Norcliffe and the KS1 Team

***Reception and KS1 Lead***