



PARK HILL PRIMARY SCHOOL

LOWER EASTERN GREEN LANE - COVENTRY - CV5 7LR

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School website: www.parkhill.coventry.sch.uk HT blog: www.ht1parkhill.wordpress.com

Headteacher: Mr P Griffin

Dear Parent(s)/ Guardian(s),

I am writing to inform you that the online booking system for extra-curricular activities will open again for the Spring Term 2020 on 30.12.19. When you log on to the website (www.clubby.co.uk) you will see the term dates for each activity. By signing your child(ren) up to a club within school, you agree to the school agreement which can be found overleaf. Please note: Some clubs are for half a term only.

Please read the information carefully regarding dates of the sessions.

Extra-Curricular clubs will all begin wb 6.1.20 through to wb 30.3.20.

Half term is the wb 24.2.20

Total number of weeks = 12.

The activities that must be paid for are:

Monday	KS2 Dance Hannah Sharpe	8:00 - 8:50	£45.50	Account: 43143260 Sort: 30-97-17
Tuesday	KS1 Dance Hannah Sharpe	8:00 - 8:50	£45.50	Account: 43143260 Sort: 30-97-17
Wednesday	Year 1 - 6 Gym Flyte Gym	8:00 - 8:50	£45.00 for course *To be paid by 7.1.20	Account: 36734962 Sort: 30-92-33 *Payment reference child's name*
Thursday	KS1 Taekwondo A.P.T.I.	8:00 - 8:50	£15.00 p/m or £45.00 for course	Account: 75828968 Sort: 30-98-97
	Y4/5/6 Tennis Balsall Common Tennis	8:00 - 8:50	£36.00	Account: 02218488 Sort: 40-18-17
	KS2 Taekwondo A.P.T.I.	3:30 - 4:30	£15.00 p/m or £45.00 for course	Account: 75828968 Sort: 30-98-97
	Y3/4 Football SBitC	3:30 - 4:30	£30.00	Online payment to school.
Friday	Y1/2 Football SBitC	3:30 - 4:30	£30.00	Online payment to school.

All payments must be paid by Friday 10th January to confirm your child's place. If payment isn't received, the space will be made available again. Cashless payments can now be made on SIMS Pay which can be accessed via <https://www.sims-pay.co.uk>.

Please find expectations of children and parents/guardians when booking onto an extra-curricular club overleaf.

Keep informed of key dates and information by following the school on Twitter: @parkhillsport

Expectations Autumn 2019

It is essential that we maintain high standards with regards to safeguarding in school and that all children are safe when in our care, therefore we have produced a system for notifying school in such an event.

Please can you read the conditions listed below before signing your child up to a club. By signing your child up to a club, you are agreeing to the following the guidelines explained below.

- 1) Park Hill Primary School will expect all children signed up to a club to attend, unless we have verbal or written communication from a parent or carer, or if they are ill. If we do not receive notification, your child will be sent to the respective club.
- 2) Parents or carers must inform the school office if their child is not attending a club they are expected to go to either on or before the day.
- 3) Parents or carers must not enter the school building to remove their child from a club.
- 4) Children must be collected promptly at the end of a session and if a child is being collected by another parent or carer at the end of a club, the school must be notified accordingly. If a child is collected later than 15 minutes after the session has ended and the school hasn't been notified, your child will be taken to Buddies and you will be invoiced for their services.
- 5) All children will follow school rules whilst in their club and respond to instructions by an adult. External providers have been informed of the school behaviour policy and if your child receives a red card within a session, they automatically miss the next session. (This will be the case even if it is a paid club.) Any additional issues will be dealt with separately in line with the school behaviour policy and necessary sanctions will be enforced.
- 6) If a child does not attend a free club on two occasions and the school is not notified, the child may be removed so another child can attend.

These expectations are to reinforce the importance of safeguarding within school as it is our duty to ensure your child(ren)'s safety at all times.

Thank you for your continued support.

Yours sincerely,

Mr Hammond
Class Teacher & PE Lead